



UTTIPEC

(UNIFIED TRAFFIC & TRANSPORTATION INFRASTRUCTURE
PLANNING & ENGINEERING CENTRE)

CALL FOR APPLICATIONS

DDA invites applications from personnel with technical qualifications and experience for various posts, on contract basis to be appointed at the Unified Traffic & Transportation Infrastructure Planning & Engineering Centre (UTTIPEC) initially for a minimum period of three (3) years.

Details of the posts along with requirements, qualifications, relevant experiences and other recruitment conditions are available on the **UTTIPEC's website i.e. www.uttipeec.nic.in** under 'Public Notice'.

Applicants with the required qualifications and experiences mentioned above may apply for the relevant posts and submit the following:

(1) Completed Application Form in the prescribed format, (2) detailed CV; (3) portfolio of work not exceeding 20-pages; (4) Attested copies of educational and professional qualifications (originals need to be shown at the time of the interview, if called, for verification).

Complete application may be submitted through e-mail/by post in the office of Director (Plg.) UTTIPEC in printed or digital format, addressed to:

**Director (Plg.) UTTIPEC 2nd floor, Vikas Minar, I. P. Estate, New Delhi-110002.
Email address: diruttipeec@gmail.com and diruttipeec@dda.org.in.**

Applications shall be scrutinized by the Review Committee to shortlist candidates based on their qualifications and relevant work experiences suitable for UTTIPEC. Shortlisted candidates will then be called for the final interview by the Interview Board, on a date and time to be intimated subsequently. Evaluation will be done based on qualification, experience/portfolio of work (based on the documents submitted) and the Interview.

Consolidated remuneration per month shall be as follows:

- (i) Senior Consultants at Rs. 75,000/- per month and**
- (ii) Consultants at Rs. 50,000/- per month.**

The last date for receipt of applications at the above address is within **15 days** (including holidays and weekends) from the date of publishing of this advertisement.

File No.F.1(27)14/UTTIPEC

Director (Plg.) UTTIPEC

**ADVERTISEMENT DETAILS ON UTTIPEC (www.uttipeccnic.in)
& DDA WEBSITE (www.dda.org.in)**

DDA intends to engage full-time personnel on the following positions on contract basis for **UTTIPEC**. **Details of the posts along with required qualification, experience etc. and other recruitment conditions are as below:**

A. 4 (nos.) posts for “Senior Consultant” in any of the following fields of expertise – Transport Planning/ Town Planning/ Urban Design , with the following qualifications and experience:			
S. No.	NAME OF POST	Essential Qualification	REQUIRED EXPERIENCE & SKILLSETS
	Senior Consultant (Transport Planning)	Master of Planning (Transport) or Equivalent with B.Arch. / B.Plan. / B.Engg. (Civil)	Minimum 5-8 yrs. Experience in Urban Transport Planning projects involving preparation of City Mobility Plans, Traffic Management Plan and conducting Policy Studies, Parking Studies, Public Transport Studies such as Integrated Transit Corridors Planning, Integrated Transit Terminals, etc. The candidate should have experience in managing/ leading projects involving multi-disciplinary teams on projects using Transport Modeling as the primary tool and should be able to relate existing & proposed Landuse with Transport Infrastructure. Skillsets: The candidate must have high level of expertise in building strategic transportation models and simulations using CUBE/ VISUM/ TransCAD/ related software using landuse and travel demand data. Proficiency in AutoCAD is desirable.
II	Senior Consultant (Urban Planning)	Master of Planning or Equivalent with B.Arch./B.Plan	Minimum 5-8 yrs. Experience in managing/ leading multi-disciplinary teams using GIS as the primary tool for urban planning analysis and public policy derivation. Must be able to geo-reference new data and develop analytical methods for analyzing the influence zones of MRTS corridors, and evaluate parameters for local connectivity, walkability, redevelopment potential, socio-economic parameters, etc. Skillsets: The candidate must have high level of proficiency in the use/application of ArcGIS based datasets and demonstrate relevant work experience in urban planning applications of GIS. Working knowledge of PowerPoint, Photoshop and MS-Office Programs is desirable.
III	Senior Consultant (Urban Design)	Master of Planning/ Architecture or Equivalent having specialization in Urban Design; with B.Arch. / B.Plan	Minimum 5-8 yrs. Experience in managing/ leading multi-disciplinary teams for large scale urban design/ masterplanning/ public space design projects; Experience in creation of spatial plans and 3D visualizations, project conceptualization to implementation stage, with knowledge of sustainable design techniques; Basic knowledge of Indian development codes; Exposure to road design projects with planning based on equitable distribution of road space; Understanding of integrating landuse with transport infrastructure plans/ projects. Skillsets: The candidate must have high level of proficiency in AutoCAD, Sketch-up and 3D visualization software; as well as proficiency in Photoshop; Working knowledge of PowerPoint and MS-Office Programs.

B. 7 (nos.) posts for “Consultant” in any of the following fields of expertise – Transport Planning/ Town Planning/ Urban Design, with the following qualifications and experience:			
S. No.	NAME OF POST	Essential Qualification	REQUIRED EXPERIENCE & SKILLSETS
IV	Consultant (Transport Planning)	Master of Planning (Transport) or Equivalent with B.Arch. / B.Plan. / B.Engg. (Civil)	1-4 years’ Experience in evaluating traffic studies, working on road alignment plans, street sections, junctions design and working drawings for Roadway design and Circulation Planning projects, with emphasis on equitable distribution of road space, including planning for non-motorized transport and pedestrian movement. Understanding of integrating landuse with transport infrastructure and basic experience in working with transport modeling software like CUBE/ VISSIM, etc. is desirable. Skillsets: Proficiency in AutoCAD and working knowledge of PowerPoint and MS-Office Programs is required. Working knowledge of CUBE/ TransCAD/ other Transport Modeling/ testing software is desirable.
	Consultant (Urban Planning)	Master of Planning or Equivalent with B.Arch./B.Plan	1-4 years’ Experience in using GIS as an urban planning tool in projects. Must be able to geo-reference new data and develop methods to extrapolate and derive conclusions from GIS-based data analysis, etc. Skillsets: Must be proficient in the use of ArcGIS based datasets and demonstrate relevant work experience in urban planning applications of GIS.
vi	Consultant Urban Designer	Master of Planning/ Architecture or Equivalent having specialization in Urban Design; with B.Arch. / B.Plan	1-4 years’ Experience in small/ large scale architecture, urban design and/ or spatial design projects, public space design with multi-disciplinary teams and have basic knowledge of current Indian planning/ built-form regulatory frameworks. Skillsets: Highly proficient in AutoCAD, 3D modeling in Sketch up or 3D Max; and graphic Skills using Photoshop, Illustrator, PowerPoint.

- A.** Candidates should have strong verbal communication, presentation skills, ability to take initiative and work in self-motivated way. Be forthcoming with creative ideas and have experimental and problem-solving bent of mind.
- B.** Those having the required qualifications and experience mentioned above may apply for the relevant posts and submit the following: **(1) Completed Application Form in the prescribed format**, along with **(2) detailed CV**; **(3) portfolio of works not exceeding 20-pages**; **(4) Attested copies of Educational and Professional Qualifications** (originals need to be shown at the interview, if called, for verification). These may be submitted through e-mail/ by post and shall be scrutinized by the Review Committee for short-listing of candidates based on the qualifications and relevant work experience suitable for UTTIPEC.
- C.** Shortlisted candidates will then be called for the interview for final selection by the Interview Board.
- D.** Evaluation will be done based on Qualification, Experience/Portfolio of works (based on the documents submitted) and the Interview.
- E.** Consolidated remuneration per month shall be as follows: (i) Senior Consultants at Rs.75,000/- per month and (ii) Consultants at Rs.50,000/- per month.
- F.** Applicants shortlisted/ called for the **interview** must bring along a (1) Copy of completed Application Form in the prescribed format, along with (2) Attested copies of Educational and Professional Qualifications and originals that need to be shown for verification.
- G. Recruitment Conditions for Consultants:**
- i) Consultants will be appointed on contract basis for minimum period of 3 years which shall be renewed every year after annual performance evaluation.
 - ii) Consultants will be entitled for 12 days leave per year which can be availed after obtaining permission.

- iii) 3% of the consolidated pay will be increased in the salary after completion of every year subject to renewal after performance evaluation.
- iv) Consultants will be re-imbursed taxi fare as an when used for attending meetings/ site inspections, etc. with prior permission
- v) All the consultants are required to work full time in UTTIPEC office and no remuneration as consultancy fees to be accepted by the consultant from any other source during the period of the engagement with UTTIPEC. However, for delivering lecture or providing professional guidance/ advice on short term basis to any academic/Govt institution, prior permission will have to be taken by the consultant.
- vi) **All consultants shall report to Director (UTTIPEC)** and further allocation regarding work distribution, etc. will be decided by Director (UTTIPEC).
 - i) The appointment of Consultants can be terminated by the Appointing Authority on the recommendation of the Review Committee without assigning any reason whatsoever, by giving prior notice of one month. Similarly, one month notice to be given by the Sr.Consultant/ Consultant, if he/she wishes to leave the job within the contract period for whatever reason.

(H.K.Bharti)
Director (Plg.) UTTIPEC

Prescribed Format for Application Form

Affix Self Attested Photograph

1. **Post applied for** _____
2. **Full Name** _____
3. **Date of Birth** _____
4. **Age as on 01.08.2014** _____
5. **Father's/ Mother's name** _____
6. **Correspondence Address** _____
7. **Permanent Address** _____
8. **E-mail ID + Mobile no.** _____
9. **Nationality** _____

10. **Summary of Experience and Qualification:**

	Professional Qualifications	Copy of relevant Educational Certificates submitted	Total no. of years of experience	Portfolio submitted	Skillsets
	Master Degree in	(Yes/ No)	(no. of years)	(Yes/ No)	(Enlist, with respect to advertised requirements)
	Bachelor degree in.....				
	(Others if any)				